



**CLAY COUNTY
FLORIDA**

Purchasing Division
P.O. Box 1366
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4th Floor, Admin Building
Green Cove Springs, FL
32043-0367

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County Manager
Fritz A. Behring

Commissioners:
Wendell D. Davis
District 1
Douglas P. Conkey
District 2
W. Travis Cummings
Chairman, District 3
T. Chereese Stewart
District 4
Ronnie E. Robinson
District 5

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KH (352) 473-3711
KL (904) 533-2111
OP/MBG (904) 269-6300

www.claycountygov.com

February 23, 2010

MEMORANDUM

TO: FRITZ BEHRING, COUNTY MANAGER
FROM: BRENDA JOHNS, CONTRACTS COORDINATOR *bj*
RE: BUDGET/FINANCE MEETING 3/1/2010

Please place the following item on the agenda for above meeting:

Approval of Supplement to Agreement #07/08-97 with Hewitt Contracting Co., Inc. for C.R. 220 Improvements (CR 224 – Knightboxx Road) in the amount of \$31,800 for modifications to the project at the Woodbridge Subdivision entrance.

Funding Source: 305-13-563000

/bj

CONTRACT / AGREEMENT REVIEW

*** DO NOT PLACE ON THE FINANCE AGENDA UNTIL CHANGES FROM PURCHASING,
LEGAL AND FINANCE ARE INITIALED BY VENDOR***

MEETING DATE:
Approved: Y / N

Staff Member Preparing Form: SHAWN D. THOMAS Date: 2-22-2010
 Department Submitting Contract: ENGINEERING
 Vendor Name: HEWITT CONTRACTING CO, INC
 Contract Title: C.R. 220 IMPROVEMENTS (CR224-KNIGHT BOX RD)

SUMMARY: (to be completed by department)

\$ 3,800 Increase \$9259,821.68

Basic Review Questions:	Circle One		
1. New Contract/Agreement	Y	<input checked="" type="radio"/> N	13. Contract Amount <i>\$9,228,021.68 + 31,800 = \$9,259,821.68</i>
2. Renewal / Amend./ <u>Supplmt.</u>	<input checked="" type="radio"/> Y	N	14. Last Year's Price <i>N/A</i>
3. Sole Source *(explain below)	Y*	<input checked="" type="radio"/> N	15. Date of Original Contract <i>MAY 27, 2008</i>
4. Quotes/bids policy met	<input checked="" type="radio"/> Y	N	16. Number of Renewals <i>N/A</i>
5. Need to waive bid policy	Y	<input checked="" type="radio"/> N	17. Length of term <i>545 DAYS</i>
6. Automatic renewal	<input checked="" type="radio"/> n/a	N	
7. Payment < 45 days	<input checked="" type="radio"/> n/a	N	AGREEMENT PURPOSE: <i>MODIFY VEHICULAR TRAFFIC</i>
8. Vendor signature	Y	<input checked="" type="radio"/> N	<i>ACCESS AT CR220 / WOOD BRIDGE SUBDIVISION</i>
9. Standard Addendum Executed	<input checked="" type="radio"/> Y	N	
10. Based upon bills submitted <i>N/A</i>	Y	<input checked="" type="radio"/> N	Renewal Changes: <i>N/A</i>
11. Advance Payment Required	Y	<input checked="" type="radio"/> N	
12. Payment includes Taxes	n/a	<input checked="" type="radio"/> N	

FUNDING SOURCE:
 Account Number: 305-13-563000
 Account Name: CR220 WIDENING (CR224-KNIGHT)

Comments:

APPROVALS:

Finance: *DL*
 Review Date: *2/23/10*

Approved No Changes	Approved With Changes
<input checked="" type="checkbox"/>	<input type="checkbox"/>

Contract Specialist: *bj*
 Review Date: *2/23/10*

Approved No Changes	Approved With Changes
<input checked="" type="checkbox"/>	<input type="checkbox"/>

County Attorney: *RCR*
 Review Date: *2-23-10*

Approved No Changes	Approved With Changes
<input checked="" type="checkbox"/>	<input type="checkbox"/>

Budget & Admin Svcs: *ajg*
 Review Date: *2-22-10*

Approved No Changes	Approved With Changes
<input checked="" type="checkbox"/>	<input type="checkbox"/>

RECOMMENDED CHANGES/COMMENTS:

* SOLE SOURCE EXPLANATION:



**CLAY COUNTY, FLORIDA
SUPPLEMENTAL AGREEMENT**

Page 1 of 2
NO. 4

County Project, CR220 Improvements (CR224 – Knightboxx Rd) Road No. (s) N/A

This Supplemental Agreement is made and entered into this _____ day of _____, 2010 between Clay County, a political subdivision of the State of Florida (hereinafter referred to as the "County"), and Hewitt Contracting Co, Inc, (hereinafter referred to as "Contractor"), whose address is P.O. Box 490697 Leesburg, Fl 34749, the same being supplementary to Contract No. 07/08-97, by and between the aforesaid parties, dated May 27, 2008.

WHEREAS, it is the desire of the County to modify the vehicular traffic access at the CR220/ Woodbridge Subdivision entrance.

WHEREAS, the access modifications are specifically identified herein on pages 2 of 2 of this Supplemental Agreement.

WHEREAS, the Contractor and the County are in agreement that this Supplemental Agreement settles all claims for work considered in this Supplemental Agreement.

WHEREAS, it is further agreed that this Supplemental Agreement shall not alter or change in any manner the force and effect of the original Contract No. 07/08-97, including any previous amendments thereto, except insofar as the same is altered and amended by this Supplemental Agreement.

Additional Calendar Days Granted:

Not Applicable

Hewitt Contracting Co, Incorporated
Contractor

BY: _____
(Print: _____)

Its: _____

ATTEST:

BY: _____
(Print: _____)

Change In Contract Amount:

\$ 31,800.00 Lump Sum

CLAY COUNTY, a political
subdivision of the State of Florida by
and through its Board of County
Commissioners

BY: _____
W. Travis Cummings, Chairman

DATE: _____

ATTEST: _____
Fritz A. Behring,
County Manager

HEWITT CONTRACTING CO., INC.
HEAVY & HIGHWAY CONSTRUCTION
POST OFFICE BOX 490697 LEESBURG, FLORIDA 34749-0697 • PHONE (352) 787-5651 • FAX (352) 787-5199
3839 COUNTY ROAD 48 • OKAHUMPKA, FLORIDA 34762
Website / www.hewittcontracting.com

Received

FEB 17 2010

Clay County
Engineering Department

January 15, 2009

Warrick L. Sams
Senior Engineering Construction Manager
Department of Development Services
Division of Engineering
PO Box 1365
Greencove Springs, FL 32043

Re: Left Turn Lane at Woodbridge Subdivision


Dear Warrick:

After a review of the changes at the aforementioned location and the clarifications you provided during our conversation earlier this week, the lump sum price to remove the existing traffic separator, modify the drainage system, and to pave and stripe the new turn lane will be \$31,800.00.

We will be willing, as we discussed, to proceed with the work on a verbal approval in the interest of making the turn lane available to the residents of the subdivision as soon as possible.

We are available, as always, for any required discussion.

Cordially,
Hewitt Contracting Co, Inc


James P Libby
Project Manager

JPL/hs