



**CLAY COUNTY
FLORIDA**

Purchasing Division

P.O. Box 1366
477 Houston Street
4th Floor, Admin Building
Green Cove Springs, FL
32043-0367

Area Code: 904
Phone: 278-3761
529-3761
Fax: 278-3728

County Manager

Fritz A. Behring

Commissioners:

Wendell D. Davis
District 1
Douglas P. Conkey
District 2
W. Travis Cummings
Chairman, District 3
T. Chereese Stewart
District 4
Ronnie E. Robinson
District 5

Switchboard:

GCS (904) 284-6300
KH (352) 473-3711
KL (904) 533-2111
OP/MBG (904) 269-6300

www.claycountygov.com

February 24, 2010

MEMO TO: Fritz A. Behring
County Manager

VIA: Angela Goodermote
Recording Secretary
Budget/Finance Committee

FROM: Karen Thomas
Purchasing Manager

SUBJECT: Finance Committee Agenda, March 1, 2010

Item: RFP No. 09/10-7 EMS Medical Billing

Please be advised that staff met on February 24, 2010 at 9:30 a.m. in Conference Room A for the purpose of examining submittals received for the above referenced RFP No. 09/10-7. Staff's evaluations of the submittals are attached hereto for consideration. After review, staff recommends to award RFP No. 09/10-7 to the number 1 ranked company ADPI – Intermedix. Proposals are available for review in the Purchasing Department.

Att. 1 - Staff Evaluations Summary Sheet

/df

Karen Thomas

SUMMARY SHEET
FOR RANKING OF PROPOSALS

CLAY COUNTY, FLORIDA
BOARD OF COUNTY COMMISSIONERS

DATE: 2/24/10
PROJECT: RFP No. 09/10-7-EMS Medical Billing

VENDORS	<u>Rater</u>	<u>Rater</u>	<u>Rater</u>	TOTAL	AVERAGE	RANK
	1	2	3			
Diversified Ambulance Billing	85	98	58	241	80.333	2
PST/McKesson	73	92	45	210	70	3
ADPI - Intermedix	94	99	84	277	92.333	1

Raters:
1 = Deputy Chief
2 = Finance Director
3 = Finance Manager

APPROVED: Purchasing Division Donna Fish Date: 2/24/10

STAFF RFP REVIEW AVERAGES
RFP #09/10-7
EMS Medical Billing

	Diversified	McKesson	ADPI	
Brief Item Description:	Ambulance		Intermedix	
Successful Similar Experience	63	60	69	
Approach to Tasks to be Performed	58	65	70	
References	55	44	61	
Cost	45	21	53	
Management/Staffing Qualifications	20	20	24	
AVERAGE SCORE:	80.33	70.00	92.33	
92.33 ADPI - Intermedix				
80.33 Diversified Ambulance Billing				
70 McKesson				

BID TABULATION FORM

RFP #09/10-7

Date: January 8, 2010

Project: EMS Medical Billing

Time Opened: 1:03 PM

Dates/Proof of Publication: Clay Today 11-19-09

Time Closed: 1:30 PM

This is a generic Bid Tabulation Form; all required forms will be verified prior to bid recommendation.

Bidder	Copies	W-9	P O A	Ins	License	Bond	Bond Amount	Bid Total
1 ACS	✓	✓		✓				T B D
2 DAB	✓	✓					6,990.00	T B D
3 PST Services / McKesson	✓	✓	✓	✓		✓		T B D
4 ADPI Intemedix	✓	✓		✓			6745.00	T B D
5								
6 911 Pro Billing		N O		B I D				
7								
8								
9								
10								
11								
12								
13								
14								
15								

Staff assigned to tabulate bids and make recommendations:

David F. Mores
Name

Deputy Chief
Title

Recommendations: Staff will review the bids and present a recommendation to the Budget, Finance and Personnel Committee for subsequent recommendation to the Board.

BID OPENING WITNESSED BY: Donna Fish
(Board of Co Commissioners)

Joyce Sheraton
(Clerk)

ed. man
Department Representative