



**CLAY COUNTY
FLORIDA**

Purchasing Division

P.O. Box 1366
477 Houston Street
4th Floor, Admin Building
Green Cove Springs, FL
32043-0367

Area Code: 904
Phone: 278-3761
529-3761
Fax: 278-3728

County Manager

Fritz A. Behring

Commissioners:

Wendell D. Davis
District 1
Douglas P. Conkey
District 2
W. Travis Cummings
Chairman, District 3
T. Chereese Stewart
District 4
Ronnie E. Robinson
District 5

Switchboard:

GCS (904) 284-6300
KH (352) 473-3711
KL (904) 533-2111
OP/MBG (904) 269-6300

www.claycountygov.com

March 2, 2010

MEMO TO: Fritz A. Behring
County Manager

VIA: Angela Goodermote
Recording Secretary
Budget/Finance Committee

FROM: Karen Thomas
Purchasing Manager

SUBJECT: Finance Committee Agenda, March 15, 2010

Item: RFP No. 09/10-16 Dispatch Console Furniture

Please be advised that staff met on March 2, 2010 at 2:00 p.m. in Conference Room B for the purpose of examining submittals received for RFP No. 09/10-16. This RFP provides dispatch furniture to the following locations: Clay County Sheriff's Office, Clay County Emergency Operation Center, Orange Park Police Department and Green Cove Springs Police Department. Further recommend authorization for staff to have ability to negotiate additional components at the identified price of proposed equipment. Staff's evaluations of the submittals are attached hereto for consideration. After review, staff recommends to award RFP No. 09/10-16 Dispatch Console Furniture to the number one ranked company 911 Direct. Proposals are available for review in the Purchasing Department.

Funding Source: 305-6009-562000

Att. 1 - Staff Evaluations Summary Sheet

/df

Karen Thomas

SUMMARY SHEET
FOR RANKING OF PROPOSALS

CLAY COUNTY, FLORIDA
BOARD OF COUNTY COMMISSIONERS

DATE: 3/2/10
PROJECT: RFP No. 09/10-16
Dispatch Console Furniture

VENDORS	<u>Rater</u>	<u>Rater</u>	<u>Rater</u>	TOTAL	AVERAGE	RANK
	1	2	3			
911 Direct	95	90	88	273	91	1
Watson Dispatch	80	85	94	259	86.333	2
Xybix Systems	74	80	91	245	81.666	4
Evans Consoles	75	90	85	250	83.333	3

Raters:

- 1 = Communications Supervisor, Public Safety
- 2 = Communications Director, GCSPD
- 3 = Communications Director, CCSO

APPROVED: Purchasing Division Donna Fish Date: 3/2/10

STAFF RFP REVIEW AVERAGES
RFP #09/10-16
Dispatch Console Furniture

	911	Watson	Xybix	Evans
Brief Item Description:	Direct	Dispatch	Systems	Consoles
Overall System Design	65	64	54	58
Experience/Qualification	57	48	48	53
Technical Approach	55	53	56	53
Cost Proposal	66	71	65	57
References	30	23	22	29
AVERAGE SCORE:	91.00	86.33	81.67	83.33
91 911 Direct				
86.33 Watson Dispatch				
83.33 Evans Consoles				
81.67 Xybix Systems				

BID TABULATION FORM

RFP #09/10-16

Date: February 5, 2010

Project: Dispatch Console Furniture

Time Opened: 1:18 pm

Dates/Proof of Publication: Clay Today 1-17-10

Time Closed: 1:30 pm

This is a generic Bid Tabulation Form; all required forms will be verified prior to bid recommendation.

Bidder	Copies	W-9	POA	Ins	License	Bond	Bond Amount	Bid Total
1 Q11 Direct	✓	✓		✓			To	Be determined
2 Watson Dispatch	✓	✓		✓			To be	determined
3 X4Biz Systems Inc	✓	✓	✓	✓		✓	to be	determined
4 Evans Consoles	✓	✓		✓			to be	determined
5 K-Log	NO	BID						
6 Total Office Products		NO	BID					
7 Work Place Solutions		NO	BID					
8 Quill	NO	BID						
9								
10								
11								
12								
13								
14								
15								

Staff assigned to tabulate bids and make recommendations:

Jim Colbin
Name

Emergency Management Director
Title

Recommendations: Staff will review the bids and present a recommendation to the Budget, Finance and Personnel Committee for subsequent recommendation to the Board.

BID OPENING WITNESSED BY: Donna Fish
(Board of Co Commissioners)

Joyce Thorula
(Clerk)

Karen Thomas
Department Representative
Purchasing Dept.